

The Barn @ Monchique
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Conditions of Hiring of Venue

Rules IRO cut off times; parking & noise are imposed by South Peninsula Municipality
Rules are subject to change at discretion of Management

"We go the extra mile to make every celebration successful; however, we will not risk the venue being closed down through non-compliance with municipal rules".

1. Cut off times are as follows:

Brunch: 2.00pm (venue must be vacated by 2.30pm)
Luncheons: 5.00pm (venue must be vacated by 5.30pm)
Weekday/Sunday evening functions: 10.30pm. (Vacate 11pm)
Friday & Saturday evening functions: 11.30pm. (Vacate midnight)
2. Music/noise must be at a level so as not to disturb neighbouring property owners & must not be audible at boundaries. Musicians must be fully informed of rules iro noise as non compliance with municipal rules will result in music being stopped. Whistling/shouting/hooting is not allowed. Large barn doors & windows on Constantia side must be closed during functions.
3. A reservation fee is required to secure a date. Reservation fees bind the venue & staff to a date & are non refundable. Full payment, by way of bank guaranteed cheques or cash, is due 10 days prior to reserved date.
4. Damage to or pilferage from the property will be charged to the hirer at full replacement cost. Picking of fruit/damaging of vegetation or thatch is not allowed. Children must be supervised at all times. Umbrellas and furniture belonging to the venue are only to be moved by venue staff once permission has been granted.
5. Whilst every precaution will be taken to safeguard guest's possessions & hired goods, we can not be held liable for any loss or damage to goods or vehicles brought onto the property nor for any injury to persons whilst on the property.
6. The use of paper & metallic confetti is prohibited. Nails/staples cannot be used to secure decorations. Candles in paper packets are not allowed. Candles must be sturdy and safe.
7. The barn is a non-smoking area. Smoking is permitted on the verandah where ashtrays must be used. Littering is not allowed.

8. Municipal Rules dictate that vehicles must be parked in the paddock and not on the road, verge nor in area in front of the barn.
9. Refreshments/alcohol. No corkage is charged. Bar staff are supplied to man bar facilities. Minimum of 2 bar staff are required. Wages for bar staff and setting up are payable in cash 3 days prior to celebration. 90 mins is required for setting up bar facilities. Staff are paid once they have packed glasses for hiring company. Refreshments left over from functions is placed in the hirer's/designated vehicle at the end of function.
10. Catering is per head. Final numbers must be advised 10 days prior to function to facilitate ordering. Non-arrivals are charged for at full price as are additional guests. A reduced price is given for children under eight as well as for service providers i.e. ministers etc, who stay for the function, need to be fed but are not seated. Outside caterers are not allowed.
11. Clearing of venue - all hired goods/decorations must be removed the day after the event. If the event falls on a Saturday, the venue must be cleared by noon the following Monday. Lost property/Items of clothing/décor etc will be kept for a maximum of 2 weeks. If not collected within that period of time, they will be disposed of.
12. A service charge is not included. Gratuities for bar & serving staff are at discretion of clients but should be in line with what is charged by hotels/restaurants and other establishments.

Kindly contact us for current pricing.

Payment of a reservation fee binds clients to conditions of hiring.

Thank you for your co-operation.

Kathy Whittaker.